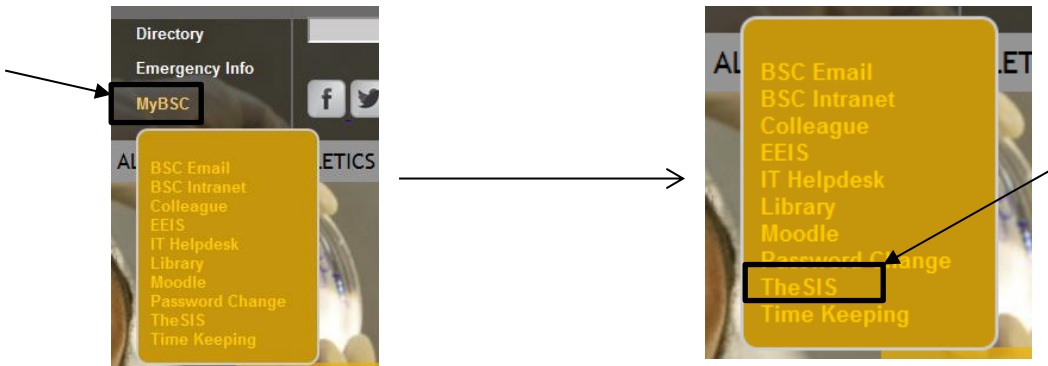
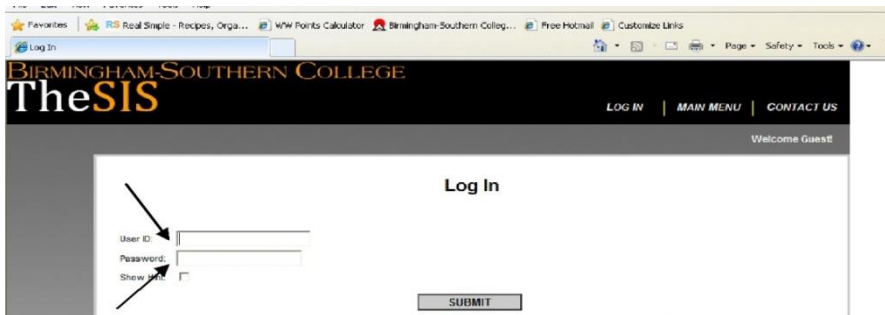


# Steps to Retrieve Your W2

1. Go to [www.bsc.edu](http://www.bsc.edu), click on the MyBSC, and then click on the TheSIS link.



2. Type in your username and password. Submit.



3. Select the "Employees" tab.



[W-2 \(For Administrator\)](#)

[W-2 Statements](#)

4. Select "W-2 Statements" on the left side of your page.

5. W-2 Statements will come up on your screen with the years they are available. Click on the year.

## W-2 Statements

Tax Year	Notation
<a href="#">2016</a>	
<a href="#">2015</a>	
<a href="#">2014</a>	
<a href="#">2013</a>	
<a href="#">2012</a>	
<a href="#">2011</a>	
<a href="#">2010</a>	

6. Print as needed.

