Steps to Retrieve Your W2

1. Go to <u>www.bsc.edu</u>, click on the MyBSC, and then click on the TheSIS link.



3. Select the "Employees" tab.

Birmingham-Southern Col TheSIS	LEGE	LOG OUT MAIN MENU CONTACT US
	Students	
Welcome	Faculty	
Scheduled The SIS Downtime:	*	
Daily	Employees	
2 AM - 6 AM Central Time for backups and maintenance	Advisors	

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- 4. Select "W-2 Statements" on the left side of your page.
- 5. W-2 Statements will come up on your screen with the years they are available. Click on the year.

W-2 Statements

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W-2 Statements

Tax Year	Notation
<u>2016</u>	
<u>2015</u>	
<u>2014</u>	
<u>2013</u>	
<u>2012</u>	
<u>2011</u>	
2010	

6. Print as needed.